

# APPLICATION FORM FOR GRADUATE ADMISSION



## APPLICATION INSTRUCTIONS

### *Admissions Process*

Students may apply to begin their studies in the fall, spring or summer. There is no application deadline. We notify students of their admissions decision on a rolling basis. St. Joseph's College ensures that all students are afforded fair and equitable access to all of its programs and activities. Please contact the director of counseling, career and disability services at 631.687.1247 for appropriate accommodations and services.

A graduate applicant must hold a bachelor's degree from an accredited college or university and fulfill all requirements specific to his/her program of interest.

### *Application Checklist*

- A completed, signed and dated Application for Admission.
- Official transcript(s) from each college or university attended.
- Two letters of recommendation.
- An up-to-date résumé.
- A non-refundable application fee of \$25 in the form of a check or money order made payable to St. Joseph's College. Be sure to include your name on the check.

### *Additional required items for Business/Graduate Management Studies programs*

- Verification of Employment letter.
- Verification of Employment form.
- An essay or personal statement of 200-250 words on your professional goals and why you are seeking a graduate degree.

### *Additional required items for Graduate Studies in Forensic Computing program*

- An essay or personal statement of 200-250 words on your professional goals and why you are seeking a graduate degree.

### *Additional required items for Graduate Education programs*

- Copy of your New York state teaching certificates.
- Graduate Record Examination (GRE).

### *Additional required items for Graduate Nursing programs*

- Copy of your New York state R.N. license.
- Verification of Employment form.

### *Part I — Personal Background*

Title:  Mr.  Mrs.  Ms.  Dr.  Other

Name \_\_\_\_\_  
Last First Middle

Preferred first name \_\_\_\_\_ Other last names used \_\_\_\_\_

Permanent address \_\_\_\_\_  
Number and street Apartment

\_\_\_\_\_ City State

Mailing address \_\_\_\_\_  
ZIP Number and street Apartment

\_\_\_\_\_ City State ZIP

Email address \_\_\_\_\_

### **Home or Cellphone (required)**

Home phone \_\_\_\_\_ TTY/TDD (if applicable) \_\_\_\_\_

Cellphone \_\_\_\_\_

## Biographic Information

Gender assigned at birth:  Male  Female | Birthdate \_\_\_\_\_

## Citizenship Information

Primary citizenship: \_\_\_\_\_ | Residency status:  Permanent resident  Foreign student  
(if not in U.S.)

Social Security number: \_\_\_\_\_

(Required if applying for financial aid)

## Race and Ethnicity Information

Colleges and universities are asked by many groups, including the federal government, accrediting associations, college guides and newspapers, to describe the ethnic and racial backgrounds of their students and employees.

(These questions are optional.)

Are you Hispanic or Latino?  Yes  No

Regardless of your answer to the prior question, please check one or more of the following groups in which you consider yourself to be a member:

American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or other Pacific  White

Are you a New York state resident?  Yes  No If yes, which county do you reside? \_\_\_\_\_

Are you currently or have you ever served in the U.S. Military?  Yes  No

Are you planning to use educational benefits? (either yours or benefits that were transferred to you)  Yes  No

## Visa Requirement Data

Students who are neither U.S. citizens nor permanent residents of the U.S. must complete this section

Country of citizenship \_\_\_\_\_ | Country of birth \_\_\_\_\_

What type of visa do you require?  F-1  J-1  M-1 Are you currently residing in the U.S.?  Yes  No

## Part II — Admissions Data

### Admissions Data

Admit type:  Graduate new  Graduate readmit

Start term \_\_\_\_\_

Full time  Part time

Have you previously applied to SJC?

Yes  No If so, when? (Month \_\_\_\_\_ Year \_\_\_\_\_)

Have you ever taken an SJC course?

Yes  No

If yes, were you a degree or non-degree student?

degree  non-degree

### Program of Study

#### Graduate Programs

Executive M.B.A.

M.B.A. with a Major in Accounting

M.B.A. in Health Care Management

M.B.A. in Health Care Management with a Concentration in  
Health Information Systems M.B.A.

M.S. in Management with a Concentration in:

Health Care Management

Human Resources Management

Organizational Management

M.A. in Childhood or  Adolescent Special Education with  
an Annotation in Severe and Multiple Disabilities

M.A. in Educational Leadership with Critical Consciousness

M.A. in Infant/Toddler Early Childhood Special Education

M.A. in Literacy/Cognition  B-6  B-12  5-12

M.A. in Literacy/Cognition and Special Education

M.A. in Mathematics Education

M.S. in Forensic Computing

M.S. in Human Services and Leadership

M.S. with a Major in Nursing with a Concentration in:

Adult Gerontology Clinical Nurse Specialist

Nursing Education

Adult Gerontology Primary Care Nurse Practitioner

#### Graduate Certificates

Advanced Certificate in Health Care Management

Advanced Certificate in Management of Health  
Information Systems

Advanced Certificate in Human Resources Management

Advanced Certificate in Human Services Leadership

Advanced Certificate in Applied Behavior Analysis

Advanced Certificate in School Building Leadership

Advanced Certificate in School District Leadership



