

# APPLICATION FORM FOR UNDERGRADUATE ADMISSION



## APPLICATION INSTRUCTIONS

### *Admissions Process*

Students may apply to begin their studies in the fall, spring or the summer. There is no application deadline, we notify students of their admissions decision on a rolling basis.

- A completed, signed and dated Application for Admission.
- Official high school transcript or copy of GED if you have completed less than 24 college credits.
- Official transcript(s) from each college or university attended.
- An essay or personal statement of 200-350 words to share your thoughts and goals.
- A non-refundable application fee of \$25 in the form of a check or money order made payable to St. Joseph's College. Be sure to include your name on the check.

### *Additional required items for the RN-BSN program*

- Two letters of recommendation.
- A copy of your R.N. license.

### **Part I — Personal Background**

Title:  Mr.  Mrs.  Ms.  Dr.  Other

Name \_\_\_\_\_  
Last First Middle

Preferred first name \_\_\_\_\_ Other last names used \_\_\_\_\_

Permanent address \_\_\_\_\_  
Number and street Apartment

\_\_\_\_\_ City State ZIP

Mailing address \_\_\_\_\_  
Number and street Apartment

\_\_\_\_\_ City State ZIP

Email address \_\_\_\_\_

### **Home or Cellphone Required**

Home phone \_\_\_\_\_ TTY/TDD (if applicable) \_\_\_\_\_

Cellphone \_\_\_\_\_

### **Biographic Information**

Gender assigned at birth:  Male  Female | Birthdate \_\_\_\_\_

### **Citizenship Information**

Primary citizenship: \_\_\_\_\_ | Residency status:  Permanent resident  Foreign student  
(if not in U.S.)

Social Security number: \_\_\_\_\_  
(Required if applying for financial aid)

### **Race and Ethnicity Information**

Colleges and universities are asked by many groups, including the federal government, accrediting associations, college guides and newspapers, to describe the ethnic and racial backgrounds of their students and employees.

(These questions are optional.)

Are you Hispanic or Latino?  Yes  No

Regardless of your answer to the prior question, please check one or more of the following groups in which you consider yourself to be a member:

American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific  White

**Additional Biographic Information - Adult**

Are you a New York state resident?  Yes  No If yes, which county do you reside? \_\_\_\_\_

Are you currently or have you ever served in the U.S. Military?  Yes  No

Are you planning to use educational benefits (either yours or benefits that were transferred to you)?  Yes  No

**Visa Requirement Data - Adult**

Students who are neither U.S. citizens nor permanent residents of the U.S. must complete this section.

Country of citizenship \_\_\_\_\_ | Country of birth \_\_\_\_\_

What type of visa do you require?  F-1  J-1  M-1

Are you currently residing in the U.S.?  Yes  No

**Other**

What or who influenced your applicaiton?

- Co-worker
- College representative/counselor
- Direct-mail flyer
- Friend
- Internet
- Newspaper advertisement
- Other advertisement
- Relative
- Other

**Academic History**

Institution	Degree	Dates Attended	GPA

**Part II — Admissions Data - Adult**

**Admissions Data**

Choose admit type of **freshman** only if you have not attended any other institution before and will not be transferring any college credits.

Choose admit type of **readmit** if you were previously accepted into a program and wish to return to the college more than five years after an approved leave of absence or withdrawal.

Admit type  Freshman  Readmit  Transfer

Semester of entry Fall Spring Summer

Full time  Part time

**Part III — Program of Study**

Applicants should know that choices indicated are tentative and students may change their selections at a later date. Our students are not required to officially declare a major until the end of their sophomore year, and they are assisted in their choices by their academic advisers. From the choices listed below, please select your current choice of major.

**Adult Undergraduate Programs**

- B.S. Business Administration with a Major in Accounting
- B.S. Computer Information Technology
- B.S. Criminal Justice
- B.S. General Studies
- B.S. Health Administration
- B.S. Hospitality and Tourism Management
- B.S. Human Services
- B.S. Marketing
- B.S. Medical Technology
- B.S. Nursing (R.N. required)
- B.S. Organizational Management

**Adult Weekend Trimester Programs**

- Health Administration
- Human Services
- Organizational Management

**Undergraduate Certificates**

- Alcoholism and Addictions Counseling
- Care Management
- Counseling
- Criminology/Criminal Justice
- Gerontology
- Health Instruction
- Home Care Administration
- Hospice
- Human Resources
- Information Technology Applications
- Leadership and Supervision
- Management
- Marketing, Advertising and Public Relations
- Training and Staff Development

**Part III — Employment History**

Organization Name	Dates of Employment
_____	_____
_____	_____
_____	_____

**Part IV — Application - Additional Information**

Have you ever been suspended, expelled or required to withdraw for disciplinary reasons from any high school or college?

- Yes    No

Have you ever been adjudicated guilty or convicted of a misdemeanor or felony?    Yes    No

You are not required to answer “yes” to this question or provide an explanation if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, otherwise required by law or ordered by a court to be kept confidential.

**Fee Waiver**

Application fee waiver code (not required)

\_\_\_\_\_

I certify that the information I have provided on this application is accurate and complete to the best of my knowledge.

(Compliance with Title IX of the Education Amendments of 1972 and with Section 504 of the Rehabilitation Act of 1973)

The information given on this application will not be used in such a manner that would result in discrimination.

Signature \_\_\_\_\_ Date \_\_\_\_\_