

Articulation 1 of 5

St. Joseph's College, NY and American Academy McAllister Institute of Funeral Service, Inc.

Organizational Management

This document represents a transfer credit articulation agreement between St. Joseph's College, NY, with campuses in Brooklyn and Patchogue, LI, and American Academy McAllister Institute, NY, for transfer students pursuing a Bachelor of Science degree in Organizational Management.

This will serve as a guiding document for use by students, faculty and administrators of both institutions in clarifying the relationship between the schools and in confirming the way course credits transfer from American Academy McAllister Institute (AAMI) to St. Joseph's College, NY (SJC). The attached Transfer Articulation Course Equivalencies documents are the result of dialogue between the St. Joseph's College and AAMI Academic Deans and Department Chairpersons. Each course equivalent has been reviewed by both parties for content and transferability. The agreement may be modified, including adding or deleting course equivalencies, upon agreement of both parties.

American Academy McAllister Institute A.O.S. in Funeral Service graduates are eligible to receive up to 64 semester hours of transfer credits when transferring to St. Joseph's College, NY. Credit will only be awarded for courses completed with a grade of C or better. The overall grade point average must meet current St. Joseph's College admissions requirements as stated in the SJC Catalogue, as well as program-specific requirements.

The attached articulation agreement serves as a guideline for the maximum number of transfer credits from AAMI to St. Joseph's. Students transferring to St. Joseph's College from AAMI with the maximum number of credits will be given the opportunity to complete the requirements for a Bachelor of Science within four additional semesters of full-time study. SJC liberal arts/core requirements, distribution requirements, and course equivalencies for transfer credit purposes are contained within this document.

To complete requirements for the Baccalaureate Degree of Science (B.S.) in Organizational Management, the student is responsible for any course requirements still outstanding; a minimum of 21 credits from the below Required and/or Elective Business Courses must be taken at St. Joseph's College ([MAT 151](#) may be applied toward this requirement). 120 completed credits are required for graduation from St. Joseph's College. Experiential Learning (evaluated through "Prior Learning Assessment") often qualifies for college credit.

In addition to the below required courses, [BUS 226 \(ECO 226\) - Microeconomics](#) and [MKT 200 - Intro. to Marketing](#) are suggested for those who would like to pursue the St. Joseph's College M.B.A. Program after completing their B.S. degree.

Required Business Courses: 21 Credits

- [BUS 100 - Process of Management](#) 3 credits.
- [MAT 151 - Fundamentals of Statistics](#) 3 credits.
- [BUS 130 - Organizational Behavior](#) 3 credits.
- [BUS 230 - Human Resources Management](#) 3 credits.

- [BUS 232 - Labor Relations](#) 3 credits. **or**
- [BUS 235 - Human Resources Law](#) 3 credits.

- [BUS 495 - Academic Writing and Research](#) 3 credits.
- [BUS 498 - Capstone Research In Organizational Management](#) 3 credits.

Elective Business Courses: 12 Credits

- [COM 288 - Business Systems and Design](#) 3 credits.
- [BUS 423 - Principles of Training and Staff Development](#) 3 credits.
- [BUS 424 - Training and Development Techniques](#) 3 credits.
- [ACC 200 - Fundamentals of Financial Accounting](#) 3 credits.

Additional Required Courses: 19 Credits

- [COM 140 - Computer Applications I](#) 3 credits. **or**
- [COM 141 - Computer Applications II](#) 3 credits.

- [PHI 160 - Introduction to Ethics](#) 3 credits. **or**

- [PHI 268 - Ethics and Business](#) 3 credits.

- [GS 400 - Adults in Transition](#) 3 credits.
- [GS 401 - Problem Solving for Professionals](#) 3 credits.
- [GS 402 - Critical Thinking for Professionals](#) 3 credits.
- [ENG 103 - Writing for Effective Communication](#) 3 credits.
- [LIB 100 - Library Research Strategies](#) 1 credit.

Ordinarily, the minimum overall residency requirement for a St. Joseph's College degree is 30 credits completed at St. Joseph's. Students who transfer to SJC as juniors (that is, transferring in 60-64 credits) will complete their course and credit requirements at St. Joseph's College, NY.